

## **Minutes for Town Meeting February 21, 2017**

**Call to Order:** Mayor Diehl called the meeting to order with 3 council members present.

**Attendance:** Councilman Jones, Councilwoman McGee, Councilman Downton, and Administrator Robin Jones.

**Guests:** Adam Rounds – Garrett County Sheriff’s Office, Emily Newman-Edwards, Jean Siegrist, and Debbie Daniels – Town Residents.

**Minutes:** The minutes for the January 17, 2017 meeting were approved as written.

**Executive Session Minutes:** The minutes for the Executive Session of January 17, 2017 were approved as written.

**Financial Report:** Councilman Downton moved to accept the January 2017 financial report. Councilman Jones seconded. Motion carried.

**Sheriff’s Department Report:** Deputies completed a total of 30 hours in Grantsville for the month of January 2017. Issues addressed were vandalism in the park and cars being burglarized at Newman’s Funeral Home.

**Guest Comments: Debbie Daniels:** Requested information on permits for construction to her house located at 174 Hill Street. The administrator explained that she will need to pick up a zoning application at town hall when they are ready to begin the process.

**Administrator Report: Zoning Changes Resolution:** The resolution written to allow an off premises sign to be located in Town Residential on commercial property was signed by the Mayor and Council Members. **JTF1 Event:** Mike and Rhonda would like to hold an event in the park during the town wide yard sale/National Road Festival on May 13, 2017. They will provide physical outdoor activities. Consensus of council was to allow them to use the park. **Town Loans:** The administrator provided an update on all the loans the town currently holds. **Perry’s Invoice:** The monthly amount charged for garbage collection was not changed from the previous year.

This dated back to July 1, 2016. A credit was issued in the amount of \$1,779.96.

**Mayor Report: Wayne's Water & Wells:** The mayor spoke with Cobin from Wayne's regarding the work that was done at the Green Well. Cobin checked with the manufacturer of the motor and they have agreed to discount the original bill by 6 hours of labor. This credit amounted to around \$1,000.00. **Don Beatty First Energy:** The meeting between the mayor, the administrator, and Don Beatty went well. The installation of LED lights in the existing street light fixtures will provide an approximate savings of \$6,000.00 per year. The issue of installing street lights on Parkview Drive was also discussed. The engineer for First Energy shows that 3 lights are needed.

**Computer Purchase:** The town was contacted by 4 different computer providers and given 4 quotes for new computers and IT services. The mayor will take a closer look at the quotes and provide his choice of which company the town should use. Councilman Downton moved to allow the administrator and the mayor to choose the computer provider. Councilwoman McGee seconded the motion. Motion carried.

**Dave Bicker Property:** The administrator requested a decision from the mayor and council as how to proceed with the on-going debris, trash, and rubbish code violation that occurs at 123 Main Street. Mr. Bicker has been contacted several times, fined a few times (which was not paid), and now will not pick up certified letters at the post office. Concerned individuals are starting to comment on the town's website. Council requested a history of what has been done thus far. This will be discussed at a future council meeting.

**Security Cameras in the Park:** Due to more and more vandalism issues in the park, the administrator would like to request quotes for security cameras to be purchased. Council agreed. Several companies will be contacted to provide prices for purchase of equipment and installation.

**Bloodhounds Visit:** The National Police Bloodhound Association have requested to use the town park once again from April 29, 2017 through May 4, 2017 for training. Consensus of council was to allow the use of the park.

**Board of Elections:** The next Municipal Election will be held at town hall on May 9, 2017. Pam Braskey, Kim Kamp, and Debbie Klotz have agreed to serve on the board of elections and run the election. Councilman Jones approved the volunteers. Councilman Downton seconded. Motion carried.

**High Country Creamery Taxes:** A tax bill was received for the property and building located at 97 Locker Lane. Due to the fact that the land and building are owned by the town but it is not being used for municipal use the county and state are still owed property taxes. The town chose to forgive the municipal part of the taxes. Consensus of council is to forward the bills to High Country Properties, LLC for payment.

**Water Bill Issue:** A landlord contacted town hall to inquire if he were to loan his tenant the money to pay the water bill in full if the town would waive the late charges accrued on this billing. The total for the late charges accrued from October 2013 are \$396.24. Councilman Jones moved to credit the late charges if the water bill is paid in full and then kept current for 6 months following the pay off. Councilwoman McGee seconded the motion. Motion carried.

Next Meeting date is Monday, March 20, 2017 beginning at 6PM.

Councilwoman McGee moved to go into Executive Session for Personnel Issues at 7:10PM. Councilman Downton seconded. Motion carried.

Regular Meeting adjourned at 7:101PM.

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Administrator, Robin L. Jones

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Mayor/Pres., Mark C. Diehl