

Minutes for Town Meeting

December 18, 2017

Call to Order: Mayor Diehl called the meeting to order with 4 council members present.

Attendance: Councilwoman Newman-Edwards, Councilman Towers, Councilwoman McGee, Councilman Downton, and Administrator Robin Jones.

Guests: Deputy Adam Rounds, Kim Lishia – Ruth Enlow Library, and Brenda Ruggiero – Republican.

Minutes: The minutes for the November 20, 2017 were approved as written.

Financial Report: Councilman Downton moved to accept the November 2017 financial report. Councilman Towers seconded. Motion carried.

Deputy Rounds: The month of November was quiet. They served 5 papers, completed 7 hours of school bus grant, 1 eviction at Meadowview, and 12 hours of traffic control. The Shop With a Cop Program was a success. Each child received \$150.00 to shop with.

Administrator Report: Well Update: The inflatable packer was installed in the well on Friday, December the 15th. Wayne's will return on Tuesday the 19th to begin the installation of the pitless. **Christmas Light Money:** The Lions Club is donating \$150.00 and the Rotary Club is donating \$150.00 to purchase new Christmas lights for the town tree. Rotary was informed that we had money left over after the purchase was done and they did not need to give us \$150.00. The administrator reported that the total amount spent thus far was \$125.10. Council agreed that we should look to purchase discounted decorations after Christmas for next year's tree. **123 Main Street:** The property has not been cleaned up nor has the fine been paid so a new court date of January 11 at 9AM has been scheduled.

Mayor Report: GCM, Inc. Recap: The meeting was held on December 6th. Main topic was the PACE Reception. The Mayor will not be able to attend the reception; Councilman Walker, Councilwoman Newman-Edwards, and Councilman Downton will be in attendance. The room for the Mayor will be cancelled. The topics the council will focus on acquiring funds for are a water line replacement, a grit pump for the waste water treatment plant, and the funds to drill a new well.

Sinking Fund Closeout: Approximately a year ago there were funds remaining in the sinking fund checking account after the loan was paid in full. The funds

pertained to the sewer operating account so the money was transferred to the sewer operating fund and used to purchase new UV lights for the disinfection system at the WWTP. Upon completion of the audit the auditor needs the asset of the sinking fund to be transferred to the asset of the sewer operating fund. Councilman Towers made a motion to transfer the asset. Councilwoman Newman-Edwards seconded. Motion carried.

Potomac Edison Contract: The mayor, the administrator, and Don Beatty from First Energy met to discuss the LED replacement fixtures for the town street lights. This will be a significant cost savings for the town. First Energy offers a contract for a term of 10 years that will also provide a savings of 50 cents for every street light in town. The administrator will email the contract to all the council for them to review and comment. There are no plans to change from First Energy so this may be a smart cost saving measure.

CDBG Funding: The administrator will contact Cindy Stone from DHCD to acquire a timeline for the questionnaire to be completed and submitted to secure the funding for the preliminary study to add new water lines towards Chestnut Ridge.

GGBA Application: Councilwoman Newman-Edwards is working on the Business Use Grant and will let me know when it is ready.

The next meeting will be held on Tuesday, January 16, 2018 beginning at 6PM.

Meeting Adjourned at 6:42PM.

Administrator, Robin L. Jones

Mayor/Pres., Mark C. Diehl